

LICENSING SUB-COMMITTEE

REPORT

8 August 2013

Subject Heading:

Temporary Event Notice submitted by Mrs Susan Harrison, The Squire, 290 North Street, RM5 3AB for the 16/17 August 2013

Report Author and contact details:

Arthur Hunt – Licensing Officer
01708 432777
licensing@havering.gov.uk

This Temporary Event Notice (TEN) was submitted by Mrs Harrison under section 100 of the Licensing Act 2003. The TEN was received by Havering's Licensing Authority on Monday 29 July 2013.

Geographical description of the area and description of the building

The premise is a public house located at the junction of North Street and Hainault Road, Romford. It is also situated approximately 75 metres from Eastern Avenue.

There is a mixture of commercial and residential properties within 100 meters of the premises.

The premise is located on one of the main thoroughfares into Romford Town centre and is serviced by a bus stop just outside the premises.

A map and aerial view of the area is attached to assist the committee.

Details of the TEN

The TEN seeks to extend the licensable hours beyond those permitted by the premises licence until 02:30am on the night of the 16/17 August 2013.

The current premises licence allows the supply of alcohol, the provision of regulated entertainment and late night refreshment until 01:00am

The Police or "local authority exercising Environmental Health functions" may intervene to prevent such an event taking place by sending an objection to the Licensing Authority, which the Licensing Authority must consider on the basis of the statutory licensing objectives and decide whether the event should go ahead. The system of permitted temporary activities gives Police and Environmental Health the opportunity to consider whether they should object to a TEN on the basis of any of the licensing objectives.

If the Police or Environmental Health believe that allowing the premises to be used in accordance with the TEN will undermine the licensing objectives, they must give the premises user and the licensing authority an objection notice. The objection notice must be given within three working days of their receipt of the TEN.

The relevant parties were informed of the submission of the electronic TEN via E Mail on the 29 July 2013, when it was forwarded by the Licensing Authority. The representation was then received by the Licensing Authority on the 30 July 2013, clearly within the three working day time limit. Mrs Harrison was also informed of the representation by E Mail on the 30 July 2013.

Summary

There was 1 representation against this TEN from Environmental Health (Noise).

Details of representations

Valid representations may only address the following licensing objectives:

- The prevention of crime and disorder
- The prevention of public nuisance
- The protection of children from harm
- Public safety

Responsible Authorities' representations

The representation from Environmental Health is made under the "prevention of public nuisance" objective.

There were no representations from the Metropolitan Police.



Havering
LONDON BOROUGH

Premises licence number

002117

Part 1 - Premises details

Postal address of premises, or if none, ordnance survey map reference or description

**The Squire
290 North Street, Romford, RM5 3AB**

Where the licence is time limited the dates

N/A

Licensable activities authorised by the licence

Supply of Alcohol Plays, Films, Indoor Sporting Events, Live Music, Recorded Music, Performances of Dance, Activity like music/dance, Facility of making music, Facilities for dancing, Facilities like music/dance, Late Night Refreshment.

The times the licence authorises the carrying out of licensable activities

Supply of Alcohol Plays, Films, Indoor Sporting Events, Live Music, Recorded Music, Performances of Dance, Activity like music/dance, Facility of making music, Facilities for dancing, Facilities like music/dance

Monday to Thursday 10.00 to 23.00

Friday and Saturday 10.00 to 01.00

Sunday 12.00 to 23.30

Late Night Refreshment

Friday and Saturday 23.00 to 01.00

Sunday 23.00 to 23.30

The opening hours of the premises

Monday to Thursday 10.00 to 23.30

Friday and Saturday 10.00 to 01.30

Sunday 12.00 to 00.00

Where the licence authorises supplies of alcohol whether these are on and/ or off supplies

On and Off Supplies

Part 2

Name, (registered) address, telephone number and email (where relevant) of holder of premises licence

**Mrs Susan Harrison
290 North Street, Romford, RM5 3AB
01708 745533**

Registered number of holder, for example company number, charity number (where applicable)

N/A

Name, address and telephone number of designated premises supervisor where the premises licence authorises for the supply of alcohol

**Mrs Susan Harrison
290 North Street
Romford, RW5 3AB
Tel: 01708 745533 / 07905351590**

Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol

London Borough of Havering 2116

Mandatory Conditions

1. No supply of alcohol may be made under the Premises Licence;
 - (a) at a time when there is no Designated Premises Supervisor in respect of the Premises Licence, or
 - (b) at a time when the Designated Premises Supervisor does not hold a Personal Licence or his Personal Licence is suspended.
2. Every supply of alcohol under the Premises Licence must be made or authorised by a person who holds a Personal Licence.
3.
 - (1) The responsible person shall take all reasonable steps to ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.
 - (2) In this paragraph, an irresponsible promotion means any one or more of the following : activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises in a manner which carries a significant risk of leading or contributing to crime and disorder, prejudice to public safety, public nuisance, or harm to children—
 - (a) games or other activities which require or encourage, or are designed to require or encourage, individuals to—
 - (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the

- period in which the responsible person is authorised to sell or supply alcohol), or
 - (ii) drink as much alcohol as possible (whether within a time limit or otherwise);
 - (b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic (other than any promotion or discount available to an individual in respect of alcohol for consumption at a table meal, as defined in section 159 of the Act);
 - (c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less;
 - (d) provision of free or discounted alcohol in relation to the viewing on the premises of a sporting event, where that provision is dependent on—
 - (i) the outcome of a race, competition or other event or process, or
 - (ii) the likelihood of anything occurring or not occurring;
 - (e) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner.
4. The responsible person shall ensure that no alcohol is dispensed directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of a disability).
5. The responsible person shall ensure that free tap water is provided on request to customers where it is reasonably available.
6. The responsible person shall ensure that—
- (a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures—
 - (i) beer or cider: ½ pint;
 - (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
 - (iii) still wine in a glass: 125 ml; and
 - (b) customers are made aware of the availability of these measures.
7. (1) The premises licence holder or club premises certificate holder shall ensure that an age verification policy applies to the premises in relation to the sale or supply of alcohol.
- (2) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and a holographic mark.
8. Where a programme includes a film in the 12A, 15 or 18 category no person appearing to be under the age of 12 (and unaccompanied in that case), 15 or 18 as appropriate shall be admitted to any part of the programme; and the licence holder shall display in a conspicuous position a notice in the following

terms –

PERSONS UNDER THE AGE OF [INSERT APPROPRIATE AGE] CANNOT BE ADMITTED TO ANY PART OF THE PROGRAMME.

Where films of different categories form part of the same programme, the notice shall refer to the oldest age restriction.

This condition does not apply to members of staff under the relevant age while on duty provided that the prior written consent of the person's parents or legal guardian has first been obtained.

9. If at specified times one or more individuals must be at the premises to carry out a security activity each such individual must be licensed by the Security Industry Authority.

Annex 2 – Conditions consistent with the operating schedule

Appropriate notices must be displayed at the premises

Unaccompanied children under the age of 18 are not allowed on the premises, children accompanied by their guardian are permitted to enter the premises but not allowed to approach the bar for service.

Seasonal Variations

All Sundays preceding Bank holidays finish time of 00:30hrs

Non Standard Timings

Christmas Eve finish time 02:00hrs

Good Friday finish time 01:30hrs

2. Christmas Day and New Years Eve
 - (a) Christmas Day, 12 midday to 3pm and 7pm to 10.30pm
 - (b) New Year's Eve, except Sunday, 11am until the start of permitted hours on the following day and on a Sunday 12 midday until the start of permitted hours on the following day.

Annex 3 – Conditions attached after a hearing by the Licensing Authority

Alcohol shall not be consumed other than during the hours permitted by the licence for the sale of alcohol and during a 30 minute period immediately following the permitted hours.

CD13 A Premises Daily Register shall be kept at the premise. This register will be maintained and kept for a minimum of 12 months. This register should record the name of the person responsible for the premise on each given day. The Premises Daily Register shall record all calls made to the premises where there is a complaint made by a resident or neighbour of noise, nuisance or anti social behaviour by persons attending or leaving the premises. This shall record the details of the caller, the time and date of the call and the time and date of the incident about which the call is made and any actions taken to deal with the call. The Premises Daily Register will be readily available for inspection by an Authorised Person throughout the trading hours of the premise. The Premises Daily Register will also record

all incidents in relation to the use of any force by staff or Door Supervisors in the removal of persons from the premises. It shall record the time and date of the occurrence, name or brief description of the person removed, and details of the staff involved.

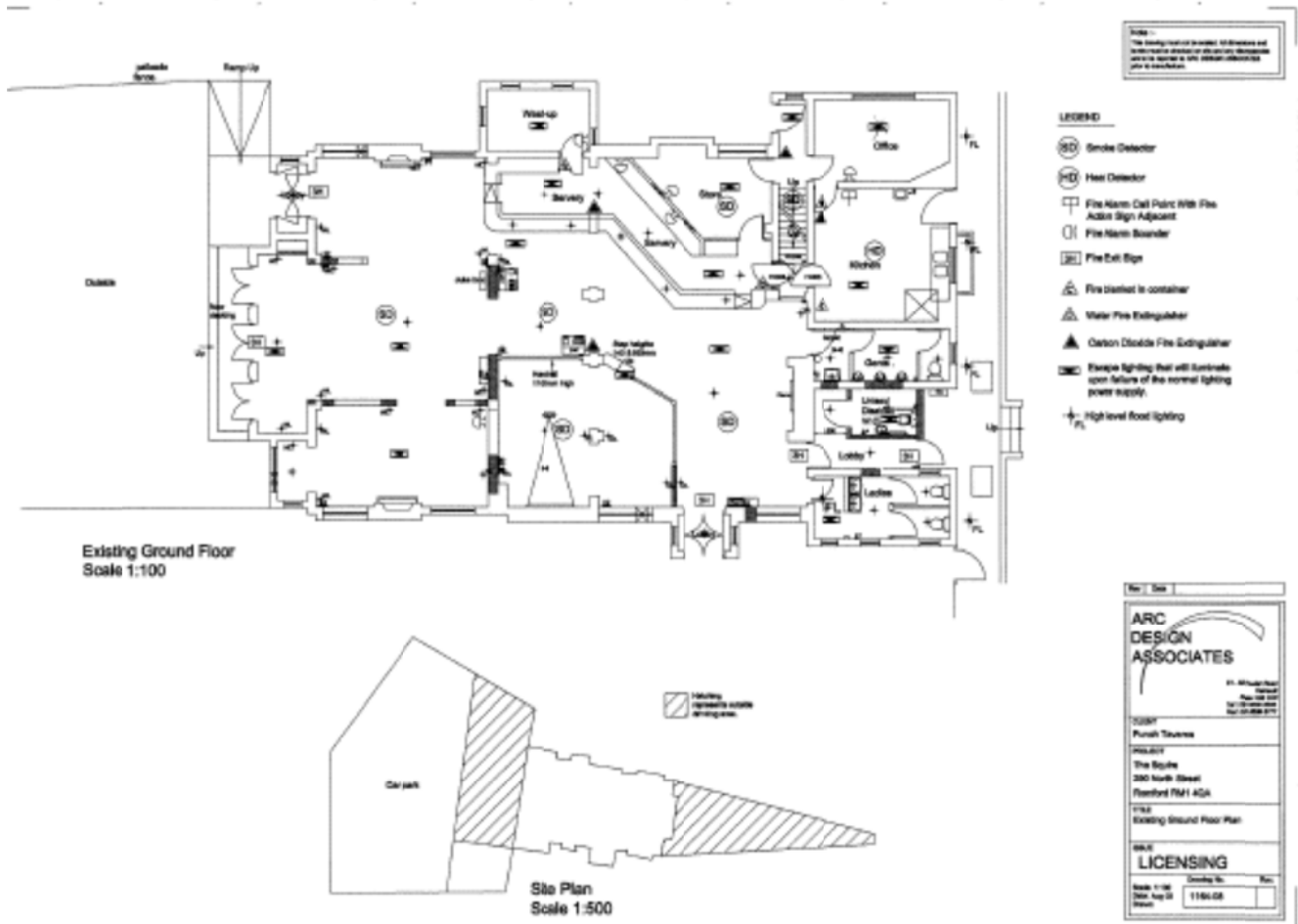
- CD14 All Door Supervisors shall enter their full details in the Premises Daily Register at the commencement of work. This shall record their full name, home address and contact telephone number, the Door Supervisor's SIA registration number and the time they commenced and concluded working. If the Door Supervisor was supplied by an agency, details of that agency will also be recorded including the name of the agency, the registered business address and a contact telephone number.
- CD31 All members of staff at the premises shall seek "credible photographic proof of age evidence" from any person who appears to be under the age of 18 years and who is seeking access to the premises or is seeking to purchase or consume alcohol on the premises. Such credible evidence, which shall include a photograph of the customer, will include a passport, photographic driving licence
- CD38 At the time of installation or upgrading of any CCTV system it shall comply with the current and relevant Havering Police guidelines for Standard Minimum Closed Circuit Television Requirements.
- CD39 A CCTV system shall be installed or the existing system maintained. The system will incorporate a camera covering each of the entrance doors and be capable of providing an image which is regarded as 'identification standard.
- CD40 To obtain a clear head and shoulders image of every person entering the premises on the CCTV system, persons entering the premises should be asked to remove headwear, unless worn as part of religious observance.
- CD41 The CCTV system shall incorporate a recording facility and any recordings shall be retained and stored in a suitable and secure manner for a minimum of one calendar month. A system shall be in place to maintain the quality of the recorded image and a complete audit trail maintained. The system will comply with other essential legislation, and all signs as required will be clearly displayed. The system will be maintained and fully operational throughout the hours that the premises are open for any licensable activity. For premises using a video recording system, the cassette tape shall be used on no more than 12 occasions to maintain the quality of the recorded image.
The Sub Committee agreed with the Police that the recordings for this premises should be kept for 21 days.
- CD42 The positions of all CCTV cameras shall be clearly shown on a set of plans and any alteration to the system should only be carried out after consultation with and written approval of, Havering Police and the Licensing Authority.
- CD43 The Licence Holder shall implement a written Drugs Policy. This shall detail the strategies to minimise the use and supply of illegal drugs within the premises. The Drugs Policy shall include a structured training programme covering the issues relevant to the misuse of drugs in relation to licensed

premises, which will be delivered to all staff. This Policy shall be approved in writing by Havering Police.

PN28 The Licence Holder shall implement a written dispersal policy, to move customers from the premises and the immediate vicinity in such a way as to cause minimum disturbance or nuisance to neighbours, both residential and business, and to make the minimum impact upon the neighbourhood in relation to potential nuisance, antisocial behaviour, crime and disorder. The policy shall be approved in writing by the Licensing Authority

Annex 4 – Plans

Full plans held by the London Borough of Havering licensing section
 Plans shown not to scale





Part B

Premises licence summary

Premises licence number

002117

Premises details

Postal address of premises, if any, or if none, ordnance survey map reference or description

**The Squire
290 North Street, Romford, RM5 3AB**

Where the licence is time limited the dates

N/A

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**Mrs Susan Harrison
290 North Street, Romford, RM5 3AB**

Registered number of holder, for example company number, charity number (where applicable)

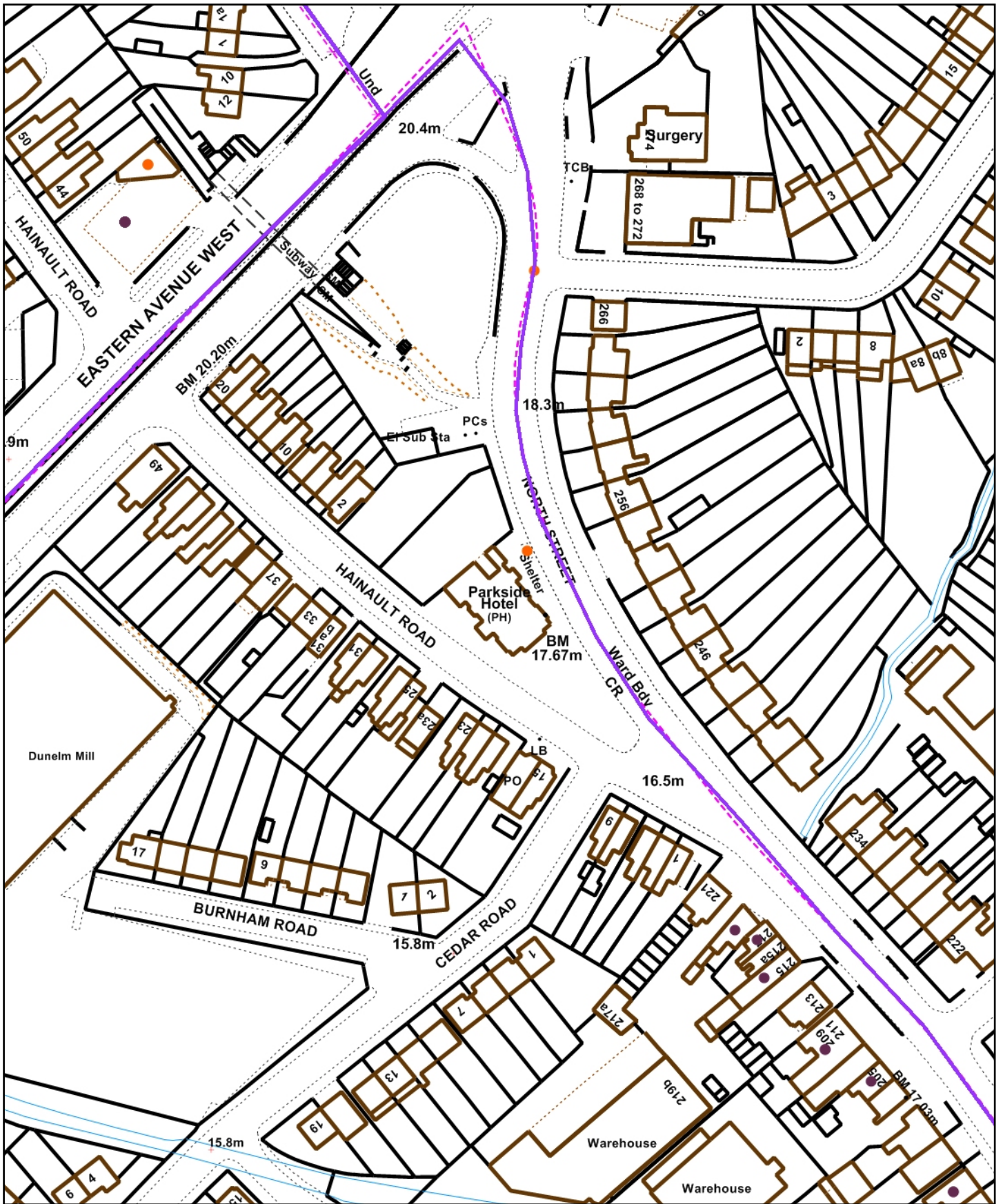
N/A

Name of designated premises supervisor where the premises licence authorises for the supply of alcohol

Mrs Susan Harrison

State whether access to the premises by children is restricted or prohibited

Restricted



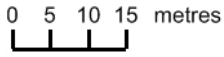
The Squire, 290 North Street








Scale: 1:1250
Date: 30 July 2013
Size: A4




 London Borough of Havering
 Town Hall, Main Road
 Romford, RM1 3BD
 Tel: 01708 434343

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 Ordnance Survey 100024327

Aerial view of The Squire Public House

